FURNITURE ORDER FORM

Show Name
Dates
Venue

To be completed if you require furniture from our catalogue

exhibit systems
creative solutions for any event

Fax or Post Form By: ..... Fax: +61 2 9982 9899

Post to: Exhibit Systems Pty Ltd PO Box 709 Brookvale NSW 2100 Ph: +61 2 9982 5511

Company Name & Postal Address			
Contact Name		Email	
Phone Number		Fax Number	
Date		Stand Number	

This form will become a Tax Invoice once payment is made ABN 78 091 935 116
Please notify our staff onsite of any disparity to your order, No claims will be recognised after the event

Code	Hire Items	Colour	Qty	$ Rate	Total

ACCEPTANCE
I have read and agree to all terms & conditions as listed on the back of this form

Signed _____
Order not valid unless signed

SUB-TOTAL		$
DAMAGE WAIVER (compulsory)	5% of Sub-Total	$
CARTAGE FEE (compulsory)	20% Sub-Total (min $50)	$
LATE ORDER SURCHARGE	Orders received after deadline 20% Sub-Total	$
TOTAL		$
10% GST	Calculated on sub-total + damage waiver + cartage+ late order surcharge	$
FINAL TOTAL INCLUDING GST		$

*** ALL ORDES RECEIVED LATE OR ONSITE WILL INCUR A SURCHARGE ***

TERMS OF PAYMENT: Full Payment MUST accompany this order or work will not be carried out

Tick appropriate box

☐ CHEQUE ☐ DIRECT DEPOSIT - St George Bank, Kogarah BSB 112 879 A/C no 065930031

☐ VISA ☐ MASTERCARD ☐ DINERS ☐ AMEX

Account Name ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐ Expiry Date ☐☐ / ☐☐

Credit Card No ☐☐☐☐ ☐☐☐☐ ☐☐☐☐ ☐☐☐☐ Amex 4 Digit Pin ☐☐☐☐

Signed .....ORDER NOT VALID UNLESS SIGNED BY HIRER (AUTHORISED AGENT/ CARD HOLDER)

CREDIT CARD ORDERS IN EXCESS OF $2000 WILL INCUR A 3% SURCHARGE

Rates shown are for the duration of the exhibition OR a maximum of 7 days (AV per catalogue prices / duration listed)